



# CALGARY 5 PIN BOWLERS' ASSOCIATION



[www.calgary5pin.ca](http://www.calgary5pin.ca)

## Tournament Chairperson Roles and Responsibilities Summary

*This document is to serve as a guideline for roles and responsibilities of the Calgary 5 Pin Tournament Chairpersons. All positions are dynamic in nature and the roles and responsibilities may evolve as the need necessitates.*

### Youth Challenge

Type: Volunteer  
Chairperson(s) Required: 2 (Two Calgary contingents represented at provincial event)

#### Event Details:

- Typical Qualification Event Duration: 2 days (4 games each day)
- Typical Provincial Event Duration: 3 nights, 2 days

#### Roles and Responsibilities:

- Organize all aspects of the Calgary Zone Trials for the Youth Challenge to determine contingent members representing the Association at the Provincial Event
- Organize all aspects of the Calgary Youth Challenge Provincial Contingents
- Act as contingent managers at the Provincial Event. This includes attending the Provincial Event for the entire duration

### Open Championship

Type: Volunteer  
Chairperson(s) Required: 1 (Additional support at the chairperson's discretion)

#### Event Details:

- Typical Qualification Event Duration: 2 days (10 games each day)
- Typical Provincial Event Duration: 5 nights, 4 days

#### Roles and Responsibilities:

- Organize all aspects of the Calgary Zone Trials for the Open Championship to determine contingent members representing the Association at the Provincial Event
- Organize all aspects of the Calgary Open Championship Provincial Contingent
- Act as contingent manager at the Provincial Event. This includes attending the Provincial Event for the entire duration (singles event included)

### **POA / Interprovincial**

Type: Volunteer  
Chairperson(s) Required: 2 (Two to Three Calgary contingents represented at provincial event)

#### Event Details:

- Typical Qualification Event Duration: 1-2 days (5 games per shift, 2-3 qualify shifts)
- Typical Provincial Event Duration: 2 nights, 2 days

#### Roles and Responsibilities:

- Organize all aspects of the Calgary Zone Trials for the POA / Interprovincial to determine contingent members representing the Association at the Provincial Event
- Organize all aspects of the Calgary POA / Interprovincial Provincial Contingents
- Act as contingent managers at the Provincial Event. This includes attending the Provincial Event for the entire duration

### **Youth 175/225/250**

Type: Volunteer  
Chairperson(s) Required: 1 (Additional support at the chairperson's discretion)

#### Event Details:

- Typical Qualification Event Duration: 1 day event (plus entry collection)
- Typical Provincial Event Duration: N/A

#### Roles and Responsibilities:

- Organize all aspects of the Youth 175/225/250 event
- Prepare and distribute award certificates following the completion of the event

### **High-Low Doubles**

Type: Volunteer  
Chairperson(s) Required: 1 (Additional support at the chairperson's discretion)

#### Event Details:

- Typical Qualification Event Duration: 1 day (5 games per shift, 3 qualify shifts)
- Typical Provincial Event Duration: 1 day

#### Roles and Responsibilities:

- Organize all aspects of the Calgary Zone Trials for the High-Low Doubles to determine contingent members representing the Association at the Provincial Event
- Organize all aspects of the Calgary High-Low Doubles Provincial Contingent
- Act as contingent managers at the Provincial Event. This includes attending the Provincial Event for the entire duration
- Distribute Calgary Zone Trial awards to winning teams
- *This event is known to have very time consuming aspects, including the delivery of awards*