
STANDING RULES

CALGARY 5 PIN BOWLERS' ASSOCIATION

CALGARY, ALBERTA, CANADA

Hereinafter referred to as "The Association"

MEMBERSHIPS

- A) Are valid from September 1st to August 31st.
- B) Are distributed to the Member Bowling Centres for the purpose of selling to the Bowlers wanting membership.
- C) Life members. *An honorary Life Member is designated by the Board in recognition of outstanding contribution to the Calgary 5 Pin Bowlers' Association and/or the organized sport of 5 pin bowling. It entitles the Member to full membership privileges in perpetuity.*

ADMINISTRATION

- A) Each committee and tournament Chairperson is to submit a report at each regular meeting.
- B) A copy of all correspondence to and from "The Association", or Council Member, regarding business of "The Association", must be supplied to the Secretary for filing purposes.
- C) Anyone conducting business or negotiating on behalf of "The Association" must have prior authorization of Council.
- D) Any Council Member failing to attend two (2) consecutive regular meetings, without reasonable cause, may, by majority (2/3) vote be notified that their position is forfeit.
- E) Vacancies on the Council may be filled by council at a regular meeting.
- F) Any Council Member resigning during his/her term must do so in writing to Council.
- G) It is desirable that each Council Member participate in at least one committee or fundraising function.
- H) Council may set a Code of Ethics and/or Regulations governing the conduct of members upon any premises owned, leased or used by "The Association".
- I) Copies of the By-Laws, Standing Rules *and minutes* shall be available to the membership upon request.
- J) A copy of the By-Laws shall be forwarded to the Alberta 5 Pin Bowlers' Association, along with any revisions, on an annual basis.

- K) *Non-receiptable expenses* shall be offered when financially possible, to the President, Secretary, Treasurer and designated Chairpersons by “The Association” at the Annual General Meeting.
- L) The nominating Committee shall be chaired by the Immediate Past President for at least one (1) year.
- M) Violation of the Code of Ethics or Regulations may result in suspension or the revoking of membership privileges.
- N) All approved expenses incurred by Board Members on behalf of “The Association” must be documented and submitted to the Treasurer in the form of an expense report.

SUSPENSION AND REVOKING OF PRIVILEGES

- A) Suspension may be levied in the form of:
 - a. Suspension of membership for one (1) bowling season.
 - b. Suspension from a particular tournament for one (1) bowling season or longer.
 - c. Suspension from the active duty of running a tournament for a following season or while it is on-going.
- B) Privileges may be revoked in the form of:
 - a. The refusal of a membership application to “The Association” for one (1) bowling season or longer.
 - b. The inability to serve as a Board Member for one (1) bowling season or longer.

FUNDRAISING

- A) Fundraising events, ie: Treasure Chest Books, Raffles, Casinos, etc., must have approval of the Board by a 2/3 majority vote (also refer to Administration (c)).

AWARDS

- A) “The Association” provides these to its members upon proper request, using the Canadian 5 Pin Bowlers’ Association Card awards slips.
- B) These are ordered through the Alberta 5 Pin Bowlers’ Association headquarters by an appointed Board member and presented to each Member centre as required by the House Representative.
- C) Awards are available as outlined each year by the Canadian 5 Pin Bowler’s Association.

TOURNAMENTS

- A) The formats, suggested timelines, rules, etc., of tournaments held by “The Association” are provided for in the Calgary 5 Pin Information binder, updated annually by the Calgary 5 Pin Bowlers’ Association and given to the Board members and member centres.
- B) Entry forms for tournaments are revised by “The Association” annually to account for increase of entry fees or clarification/changes of tournament rules.

DUTIES OF TOURNAMENT CHAIRPERSON

- A) The promotion of a tournament via the printing and distribution of entry forms to Member bowling centres, or through media when applicable.
- B) The collection of entry forms and fees from Member bowling centres.
- C) To arrange for scorekeepers, Judges of Play, lane draws, wallboards for posting results, office staff and supplies as well as other necessary volunteers.
- D) In the event that participants advance to a Provincials level, then the selecting of coaches, travel arrangements, accommodations, travel expenses, communication with the Alberta 5 Pin Bowlers’ Association, etc., must be dealt with.
- E) To provide a request for operating funds of the tournament to the treasurer at least 2 weeks before the tournament.