

BYLAWS

THE CALGARY 5 PIN BOWLERS' ASSOCIATION CALGARY, ALBERTA, CANADA

(Herein after referred to as the Association)

1984

Replaced 1989

The following is complete with approved amendments 1991 through to 2010

I. BOUNDARIES

The boundaries of the Association are Strathmore to the east, Banff to the west, Turner Valley to the south and Airdrie to the north.

II. MEMBERSHIP

Membership is open to all residents within the boundaries of the Association who pay a yearly membership fee. The fee shall be determined by the Canadian 5 Pin Bowlers' Association.

Lifetime Members of the Association must be nominated and approved by Council at a Regular Meeting and announced at the Annual General Meeting.

Any Member wishing to withdraw from membership ay do so at any time, without notice. If any Member is in arrears for fees for any year, such Member shall be automatically suspended and shall therefore be entitled to no membership privileges or powers in the Society until reinstated. Any member may be expelled from membership, or office, for any cause which the society may deem reasonable.

III. STRUCTURE

The Council shall, subject to the Bylaws or direction given it by majority vote at any meeting, properly called and constituted, have full control and management of the business and affairs of the Association.

The affairs of the Association shall be conducted by its Council and Committees to which it delegates authority. The term of office for the Executive shall be as follows:

IMMEDIATE PAST PRESIDENT	1 Year with an additional 1 Year option
PRESIDENT	2 Years
1 st VICE PRESIDENT	2 Years
2 nd VICE PRESIDENT	2 Years
SECRETARY	2 Years
TREASURER	2 Years

The President, 2nd Vice President and Secretary are to be on the same rotation. The 1st Vice President and the Treasurer are to be on the same rotation and on alternate years to the aforementioned Executive Officers. The Immediate Past President serves a one (1) year term with an additional one (1) year option.

To qualify as a nominee for President, the nominee must have served on Council for the past two (2) consecutive years and must have been a Canadian 5 Pin Bowlers' Association Member for the past three (3) years.

The balance of Council shall optimally consist of at least one (1), preferably two (2) delegated House Representatives appointed by each active member bowling centre, and any appointed Committee Chairpersons.

The election of Executive Officers shall take place at the Annual General Meeting of the Association

A quorum of Council shall be 2/3 of active member centre serving Council members with the exclusion of Banff Springs Bowling Centre, Banff due to its distance from Calgary. Any business transacted at a meeting without quorum shall be ratified at the next Regular Meeting of Council. If business is not ratified, it shall be considered null and void.

If any Council member shall resign, or be absent from two (2) consecutive Regular Meetings without notification or reasonable cause, or be expelled from the Association, the Council shall consider the position vacant and shall have the power to fill the vacancy at a Regular Meeting. The successor shall hold the position until the next Annual General Meeting.

Questions arising at any meeting of Council shall be decided by a majority of votes. The President shall have only a tie-breaking vote.

The presiding Executive shall appoint a Nominating Committee of at least two (2) Council members. The Committee shall prepare a slate of new Council member nominees which should be presented to Council prior to the Annual General Meeting.

IV. EXECUTIVE COMMITTEE

Committee shall consist of the President, 1st and 2nd Vice Presidents, Secretary, Treasurer and Immediate Past President.

The Executive shall carry out the day-to-day business of the Association and the requirements of these Bylaws and shall meet as often as necessary to do so, but at least once a month, and such meetings shall be called by the President.

V. DUTIES OF COUNCIL

PRESIDENT

- Shall be an ex-officio member of all committees
- Shall preside Shall be the primary signing authority for all contracts, leases, agreements, etc., on behalf of the Association
- at all meetings of the Executive and Council
- Shall coordinate the overall functioning of Council and delegate duties accordingly
- Shall represent the Association at the Alberta 5 Pin Bowlers' Association meetings

1ST VICE PRESIDENT

- Shall act as President in the absence of the President

2ND VICE PRESIDENT

- Shall act as President in the absence of the President and the 1st Vice President

SECRETARY

- Shall attend and record minutes of all meetings of the Executive and Council
- Shall take receipt of minutes of other Association committees and document them for the record
- Shall produce copies of the minutes to hand out to Council members
- Shall have charge of all correspondence of the Association as directed by the President and/or Council
- Shall prepare and distribute a list of all Council members, their positions held, address and telephone numbers

TREASURER

- Shall be responsible for all collections and deposits of the Association monies
- Shall properly tender and truly account for all the Association monies
- Shall present, verbally and written, a report at the Regular Meetings
- Shall prepare a yearly financial report to be duly reviewed and presented at the Annual General Meeting
- Shall coordinate with each Committee Chairperson a budget for presentation to Council
- Shall have primary signing authority with respect to cheques and financial documents of the Association

IMMEDIATE PAST PRESIDENT

- Shall provide continuity in Council, be responsible for orientation and education of the newly elected Council members

DELEGATED HOUSE REPRESENTATIVES

- The House Representatives from each active member bowling centre shall attend all Regular Meetings on behalf of the Proprietor of that centre and its bowling members
- Shall post, in their bowling centres, information of the Association, including minutes, tournaments, information nights, fund-raisers, etc., as a means of informing the bowling membership
- Shall keep the Proprietor/Manager of their centre updated on proceedings of the Association
- Shall help on committees of the Association

VI. STANDING COMMITTEES

- various tournaments
- fundraising
- bingo
- ways and means
- membership

VII. AD-HOC COMMITTEES

These committees may be formed and dissolved by the Executive/Council as required

VIII. MEETINGS

REGULAR MEETINGS

- The Council shall meet monthly starting in September and ending in April

EXECUTIVE MEETINGS

- May be called by the President to deal with issues requiring immediate attention

SPECIAL MEETINGS

- Shall be called by the President upon written request of three Council members or five (5) Association Members in good standing
- Shall be called within fifteen (15) days of receipt of request
- Shall deal only with the business stated in the request
- Quorum shall be 5% of Members in good standing
- Note of meeting shall be posted in member bowling centres ten (10) days prior to the meeting

ANNUAL GENERAL MEETING

- Shall be held during the month of April after the last Regular Meeting of Council
- Business during the meeting shall be:
 - o Registration of Council and Membership
 - o Minutes read and accepted
 - o Business arising
 - o Financial report including duly reviewed annual report
 - o Appointment of reviewer
 - o Committee reports
 - o President's report
 - o Correspondence
 - o Unfinished business
 - o New business
 - o Review of bylaws
 - o Election of Council
 - o Adjournment
- Notification of meeting shall be made public in the daily press not less than thirty (30) days prior to the meeting
- Quorum for the meeting shall consist of members, in good standing, in attendance

IX. VOTING

Any member who has not withdrawn from membership, been expelled or suspended shall have the right to vote at the Annual General Meeting or any Special Meeting. Such votes must be made in person and not by proxy or otherwise

X. BYLAWS

The bylaws may be rescinded, replaced, altered or added to by a Special Resolution at the Annual General Meeting

Submission for proposed changes to the bylaws, by the general membership, must be submitted in writing not less than twenty-one (21) days prior to the Annual General Meeting and receive a $\frac{3}{4}$ majority vote of duly called Annual General Meeting for approval

XI. STANDING RULES

Service the Association in its day-to-day operation and establish the conduct of its membership

May be rescinded, altered or added to during a Regular Meeting by a $\frac{2}{3}$ majority vote

To be reviewed at least annually and changes made available to the membership.

XII. AUDITING

The books, accounts and records of the Treasurer shall be duly reviewed once a year by a duly qualified Reviewer. A complete and proper statement of the standing of books for the previous year shall be submitted by the Treasurer at the Annual General Meeting of the society

The fiscal year end of the society in each year shall be August 31

The books and records of the society may be inspected by any Member of the society at the Annual General Meeting provided herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same

Each member of Council shall at all times have access to such books and records

XIII. REMUNERATION

Unless authorized at any meeting and after notice of same shall have been given, no officer or Member of the Association shall receive any remuneration for his/her service

XIV. BORROWING POWERS

For the purpose of carrying out its objectives, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only by authority of the society, and in no case shall debentures be issued without the sanction of a Special Resolution of the society.

XV. SEAL OF THE SOCIETY

There is no seal of the society

XVI. OBJECTIVES

To encourage and promote amateur 5 Pin Bowling games and exercises

To provide a liaison between the Canadian 5 Pin Bowlers' Association, the Alberta 5 Pin Bowlers' Association and the Calgary Zone bowling centres, in all matters pertaining to the development and promotion of the sport of 5 Pin Bowling

To conduct annual competitions to determine Calgary Zone representation to Provincial and National 5 Pin Bowling Championships

XVII. DISSOLUTION

If the Association is dissolved, any assets remaining after paying debts and liabilities shall be distributed to eligible charities that will be decided at that time.